

Minutes of the
ANNUAL GENERAL MEETING
April 22, 2017
Room 306, Civic Square East
Saskatoon SK



In Attendance:

IN PERSON (13)

Laureen Snook
Trevor Tumach
Jaybee De Castro
Amanda Lang
Marilyn Gould
Amber Lyons
Allan Otterbein
David Powell
Bruce Laing
Munir Haque
Cam Patterson
Rob Crosby
Brad Wilson

PROXY (26)

Chris Sale
Don Hester
David Jonas
Eddie Wu
Genevieve Russell
Faye Langmaid
Ben Tymchyshyn
Hrolfur Kristinsson
Carol Craig
Blair Sivertson
Bob Somers
Christine Bachinsky
Ken Dockham
Will Oddie
Chantal Alary
Stan Siemens
Victor Ford
Terry Klassen
Ingrid Thiessen
William Hrycan
Leah Rampton
Alona Andrejenko
Ray Foret
Gord Forsyth
Nola Stein
Dominique Clinke

NON-VOTING

Liz Hoffman (Allied Member)
Kari MacKinnon (Recording Secretary)

1. CALL TO ORDER

Laureen Snook, Chair, called the meeting to order at 10:12 am and reviewed the meeting protocols:

- Vote by a show of hands;
- Meeting is being recorded for the sake of the Minutes;
- Introductions around the table.

2. ESTABLISH QUORUM

1 Associate + 39 Full + 30 Full OoP + 7 Lifetime = 77 X 50% = 39
Kari MacKinnon confirmed that we have 39 people in attendance in person and in Proxy.

3. REVIEW & APPROVAL OF AGENDA

Cam Patterson requested CLP Concerns be added under "Other Business."

MOVED by Cam Patterson, seconded by Munir Haque
THAT the 2017 SALA Annual General Meeting Agenda be approved, with the addition.
CARRIED

4. APPROVAL OF THE 2016 ANNUAL GENERAL MEETING MINUTES

Rob Crosby noted a few typos for correction.

MOVED by Marilyn Gould, seconded by Jaybee De Castro
THAT the minutes of the 2016 SALA Annual General Meeting be approved as amended.
CARRIED.

5. SALA COMMITTEE REPORTS

(a) The following written reports have been received and filed. No motion of acceptance is required.

SALA Academic Award Committee	Ingrid Thiessen
Landscapes / Paysages Editorial Board	Natalie Walliser
Design Council Representative	Marilyn Gould
SALA Associate Representative	N/A
SALA Website	Nola Stein / Liz Hartman
Legislation (Name Act) Committee	David Powell
Continuous Learning Program	Genevieve Russell

(b) Questions for Committee

Marilyn Gould reminded the membership that Design Week is September 23-29, 2017 and updated the group on the presenters roster. This is a revision to the dates in the Design Council Committee reports.

Rob Crosby asked what the process is for website suggestions? Answer: Send corrections to Liz Hoffman who will forward to Nola Stein.

Rob Crosby also noted that the SALA logo on some documents is poor quality. Can something be done about that? Answer: Kari MacKinnon will review documents on the website and replace older logos with the newer, crisp version.

Rob Crosby & Allan Otterbein indicated that they have boxes of SALA documents materials that they can send to Kari MacKinnon for review, scanning and disposal.

6. SALA COUNCIL REPORTS

(a) The following written reports have been received and are attached to this document. No motion of acceptance is required. The motion of acceptance for items addressed in the Treasurer's Report will take place under Agenda Item 7.

Administrator's Report	Kari MacKinnon
SALA President's Report	Laureen Snook
SALA Secretary's Report	Jaybee De Castro
SALA Treasurer's Report	Munir Haque
CSLA Board of Directors	Trevor Tumach
SALA Examining Board Committee	Brad Wilson

(b) Questions for Council

David Powell noticed an Excel error on page 29 of the report, "Proposed Allocation of Funds," document.

Rob Crosby asked about the legal expenditure in the President's Report. Upon discussion, a motion will be made under Other Business.

Rob Crosby asked if CLP reporting is mandatory. Answer: No. The wording of the motion made last year at the AGM removed the words "this year," which gives SALA flexibility until such time as Name Act Legislation is implemented.

7. BREAK AND CONTINUOUS PROFESSIONAL LEARNING SESSION WITH RENNY GRILZ

8. NEW BUSINESS

Munir reviewed the financial reports in the Annual Report, including reserve funds in GICs and savings account. It was decided that the GICs in the proposed products be removed from financial reports going forward.

(a) Financial Statement

MOVED by Munir Haque, seconded by Cam Patterson
THAT the requirement of an audit for the year ending December 31st, 2016 be waived.
CARRIED

MOVED by Munir Haque, seconded by Marilyn Gould
That SALA Council appoint Randall Edge, or equivalent or higher qualified person, to review the financial statements. **CARRIED**

(b) 2017 Operating Budget

MOVED by Munir Haque, seconded by David Powell
THAT the 2017 Proposed SALA Operating Budget be approved. **CARRIED**

(c) D & O Insurance

MOVED by Rob Crosby, seconded by Allan Otterbein
THAT Council be approved to purchase Directors and Officers insurance 2017-2018.

MOTION TO AMEND by Rob Crosby, seconded by Allan Otterbein
THAT Council be approved to approved to purchase Directors and Officers insurance annually. **CARRIED**

(d) Policy for Inactive Members (discussion)

Kari MacKinnon reported that, although the bylaws allow for Inactive Members, she could not find a policy for on how much they should pay for annual membership, how long a member could be inactive, and what the procedure would be for in Inactive Member to return to Full membership status. She obtained the Policy for Inactive Members from MALA for Council to review. Council made changes applicable to Saskatchewan and referred the document to the Examining Board for review and comment.

Rob Crosby believes that SALA drafted a policy for inactive members. He will check his files and will forward to Kari. The Policy for Inactive Members will be brought back to the membership at next year's Annual General Meeting.

(e) Survey for Strategic Initiatives (discussion)

Laureen Snook shared a draft survey that she and Brad Wilson developed to send the membership.

Under Advocacy, Laureen discussed SALA crafting a letter to Government to protest the funding cuts to Meewasin and Wascana parks. Rob Crosby suggested that the letter be shared with the membership, and a citizen campaign be implemented.

Marilyn Gould suggested that a question be added requesting volunteers. David Powell also wanted to make suggestions to the survey.

Results of the survey questions will be provided to the membership.

Cam Patterson left the meeting at 12:30. He assigned Laureen Snook to be his proxy. He brought no proxy votes with him.

9. OTHER BUSINESS

(a) CLP Concerns

Brad Wilson related that the number of structured credits SALA imposes is excessive, especially compared to the standards required for other provinces. This was mentioned at last year's AGM, but he would like to bring it forward again for consideration by the CLP Committee.

(b) Unexpected Legal Expenditure

In reference to the President's Report, specifically the "Unexpected Expenditure," related claims by a SALA member against the President and the Administrator, the following motion was put forward:

MOVED by Rob Crosby, seconded by Bruce Laing

THAT SALA membership endorse the position of the SALA Executive Council and that the matter be considered closed and that no further communication regarding this matter be undertaken between the SALA Executive Council and the particular SALA member so that the SALA Executive Council can focus its efforts on relevant and constructive initiatives. **CARRIED.**

10. ADJOURNMENT

MOVED by Munir Haque, seconded by Amanda Lang

THAT the 2017 SALA Annual General Meeting be adjourned at 1:00 pm

After Event – Amigo's Cantina – 632 – 10 Street East

Lunch and a chance for informal discussion on strategic initiatives and provincial budget cuts to parks.