

The Saskatchewan Association of Landscape Architects 2023 Annual Report



The Saskatchewan Association of Landscape Architects Annual General Meeting

Meeting Coordinates:

SALA Annual General Meeting

Time: Apr 18, 2023 12:00 PM Saskatchewan

Join Zoom Meeting

<https://us02web.zoom.us/j/83444529292?pwd=WHU2ZmpMVnhoN0tpVHJR-VU81NHZUUT09>

Meeting ID: 834 4452 9292

Passcode: 743484

Dial by your location

Find your local number: <https://us02web.zoom.us/j/83444529292?pwd=WHU2ZmpMVnhoN0tpVHJR-VU81NHZUUT09>



AGENDA

- | | | |
|--|---------------|---------------------|
| 1. CALL TO ORDER | Chair | 5 minutes |
| Meeting Protocols | | |
| 2. ESTABLISH QUORUM | Administrator | 2 minutes |
| (a) 39 Full + 40 Full OoP = 79 X 50% = 40 | | |
| 3. REVIEW & APPROVAL OF AGENDA | Chair | 2 minutes |
| MOTION: To adopt the 2023 SALA Annual General Meeting Agenda | | |
| 4. APPROVAL OF THE 2022 AGM MINUTES | Chair | 5 minutes |
| MOTION: To adopt the minutes of the 2022 SALA Annual General Meeting | | |
| 5. SALA COMMITTEE REPORTS | Chair | |
| (a) The following written reports have been received and filed. No motion of acceptance is required. | | |
| Website | | Nola Stein |
| Social Media | | Stephanie Wilkinson |
| Legislation (Self-Regulation) | | David Powell |
| Academic Award | | Ingrid Thiessen |
| Academic Award Fundraising Committee | | Ingrid Thiessen |
| (b) Questions for Committees | Chair | 5 minutes |
| 6. OTHER REPORTS | Chair | |
| (a) The following written reports have been received and filed. No motion of acceptance is required. | | |
| Design Council Representative | | Michelle Tustin |
| (b) Questions on Reports | Chair | 5 minutes |
| 7. SALA COUNCIL REPORTS | Chair | |
| (a) The following written reports have been received and are attached to this document. No motion of acceptance is required. The motion of acceptance for items addressed in the Treasurer's Report will take place under Agenda Item 8. | | |
| SALA President's Report | | Brad Wilson |
| SALA Secretary's Report | | Dominique Clincke |
| SALA Treasurer's Report | | Alona Andrejenko |
| Past President's Report | | Laureen Snook |
| SALA Examining and Membership Committee | | David Powell |
| SALA Associate Representative | | Ling Tian |
| SALA Practice Review Committee | | Anna Ringstrom |
| (b) Questions for Council | Chair | 10 minutes |
| 8. NEW BUSINESS | | |

(a) Financial Statement Alona Andrejenko 5 minutes

- i. **MOTION:** That the That the 2022 Financial Statements be approved.
- ii. **MOTION:** That the requirement of an audit for the year ending Dec 31, 2023 be waived.
- iii. **MOTION:** That SALA Council appoint Randall Edge, or someone with equivalent or higher qualifications to review financial statements.

(b) 2023 Operating Budget Alona Andrejenko 5 minutes

MOTION: to adopt the 2023 proposed SALA Operating Budget

9. ADJOURNMENT OF AGM

Chair 1 minute

MOTION: To adjourn the 2022 SALA Annual General Meeting



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MINUTES OF THE APRIL 6, 2022 SALA ANNUAL GENERAL MEETING

In Person (32)	By Proxy (8)	Non-Voting (5)
Alona Andrejenko	Bob Somers	Stephanie Wilkinson, Allied
Anna Ringstrom	Munir Haque	Will Oddie, Lifetime
Dominique Clincke	Ben Tymchyshyn	George Karas, Friend
Trevor Tumach	Marilyn Gould	Kathryn McCudden, Student/Applicant
Laureen Snook	Liz Wreford	Pat Rediger, Administrator
Alan Otterbein	Dean Spearman	
Blair Sivertson	Rob McDonnell	
Ingrid Thiessen	Gavin Wyman	
Hrolfur Kristinsson		
Trevor Tumach		
Faye Langmaid		
Amanda Lang		
Greg Kiloh		
Peter Siry		
Shane Budish		
Chris Sale		
Jennifer Moore		
Steffi Baker		
Glen Manning		
Heather Edwards		
Mark Bauche		
Jeff Schurek		
Daryl Tyacke		
David Powell		
Genevieve Russell		
Michelle Tustin		
Kyla Tulloch-Kowula		
William Hrycan		
Bhavana Bonde		
Michael Beresnak		
Nola Stein		
Brad Wilson		



1. CALL TO ORDER

Meeting Protocols

Brad Wilson, President, called the meeting to order at 12:03p.m. Land acknowledgements. Voting is by yes or no buttons on participant's tab on Zoom platform. Only full members vote on all motions. Associate, Student, Allied and Lifetime members do not vote.

2. ESTABLISH QUORUM

(a) 36 Full + 40 Full OoP = 76 X 50% = 38; Pat confirmed that there are 32 full members attending in person and there are 8 proxy votes for a total of 40 votes. Quorum was achieved.

3. REVIEW & APPROVAL OF AGENDA

MOVED by Faye Langmaid seconded by Blair Sivertson, that the 2022 SALA Annual General Meeting Agenda be approved as circulated with the change noted that 8 (b) should be renamed 2022 Operating Budget. **CARRIED**

4. APPROVAL OF THE 2021 AGM MINUTES

MOVED by Trevor Tumach seconded by Laureen Snook, that the minutes of the 2021 SALA Annual General Meeting be approved as circulated. **CARRIED**

5. SALA COMMITTEE REPORTS

(a) The following written reports have been received and filed. No motion of acceptance is required.

SALA Website	Nola Stein
Social Media	Stephanie Wilkinson
Legislation (Self-Regulation)	David Powell
SALA Academic Award	Ingrid Thiessen
Dollars for Scholars Presentation	Will Oddie

Stephanie Wilkinson revised her report to indicate that SALA has 270 followers on Instagram, not 77.

Faye Langmaid provided a short update on Landscape/Paysage magazine. The editorial committee meets once a month and the editorial themes have been decided until the end of 2023. She encouraged SALA members to contribute articles based on the themes and indicated that members could serve as co-editor.

6. OTHER REPORTS

(a) The following written reports have been received and filed. No motion of acceptance is required.

Design Council Representative	Michelle Tustin
LACF-SALA Student Fund	ROI letter from LACF Treasurer

There was no discussion on the reports.

7. SALA COUNCIL REPORTS

(a) The following written reports have been received and are attached to this document. No motion of acceptance is required. The motion of acceptance for items addressed in the Treasurer's Report will take place under Agenda Item 8.

SALA President's Report	Brad Wilson
SALA Secretary's Report	Dominique Clincke
SALA Treasurer's Report	Alona Andrejenko
CSLA Board of Directors	Laureen Snook
SALA Examining Board Committee	David Powell
SALA Associate Representative	Ling Tian

There was no discussion on the reports.



8. NEW BUSINESS

(a) Financial Statements

- i. MOVED** by Alona Andrejenko, seconded by Laureen Snook that the requirement of an audit for the year ending Dec 31, 2021 be waived. **CARRIED**

(b) 2021 Operating Budget

- ii. MOVED** by Alona Andrejenko, seconded by David Powell, that the 2022 proposed SALA Operating Budget be approved as presented. **CARRIED**

Discussion:

(c) Elections to Council

The following individuals were elected to Council by acclamation:

President: Brad Wilson

Past President: Laureen Snook

Treasurer: Alona Andrejenko

Secretary: Dominique Clincke

Chair, Examining Committee: David Powell

Chair, Practice Committee: Anna Ringstrom

Associate Representative: Ling Tian

(d) Friends of SALA introductions

The following companies were acknowledged and thanked for becoming Friends of SALA members: Expocrete, Park Street Solutions, and Site One Landscape

9. ADJOURNMENT OF AGM

- i. MOVED** by Faye Langmaid that the 2022 SALA Annual General Meeting be adjourned at 1 p.m. **CARRIED**



SALA WEBSITE

Nola Stein is the SALA representative for the Website Committee working closely with Evening Design, the SALA Administrator and various committees to ensure all information is displaying correctly, being developed for SALAs needs and ensuring information is added to the site in a timely manner.

The Website Committee continues to work with Evening Design to host and develop the website. In 2022, Evening Design was busy although able to complete some of the tasks associated with the online application process and the Member Area. Despite not completing everything, major headway was made to clean up Member login issues and work on improving the online application requirements to connect the user and/or applicant with their online member profile.

The spending came in lower than budgeted because we were unable to complete all the tasks in 2022 and carry over work will continue with the online application connectivity issues requirements. The work was delayed due to coordinating meetings to determine parameters for the online application and Member Area.

2022 Recap:

- Member Area: connectivity between the user and their online profile
- Online application: application is being improved after meeting with the Examining Board Chair and the SALA Administrator.
- PHP and WordPress updates were completed.
- Annual maintenance and hosting: hosting, meetings, addressing lost member logins, updates and minor maintenance.

2023 Planned Work:

- Upgrades to the template for the website
- Online application: connectivity between the user, the member profile and associated files that are needed to apply. This work will also involve setting up the archival system for members who become inactive.
- Annual maintenance and hosting: hosting, meetings, including PayPal updates/maintenance

2023 Proposed Website Budget

Budget Request 2023	\$3,500.00
Continuous Learning Program	\$200.00
Website Upgrades - WordPress, PHP	\$300.00
Website Template	\$300.00
Member Area - online application	\$1,750.00
Annual Meetings and Maintenance	\$650.00
Hosting (Evening Design)	\$200.00
Google Charges + Maintenance	\$100.00
Contingency	-
Subtotal	\$3,500.00
GST	\$175.00
PST	\$210.00
Total	\$3,885.00

SOCIAL MEDIA COMMITTEE

There are no major updates from the last AGM on the social media content. The Facebook page has 128 people following the page, and the Instagram account has 291 followers. The next few months will likely have a few things that are shared from the CSLA as we are in a partnership in the CSLA/SALA Congress 2023.

Moving forward we would like to continue to create new and interesting posts relevant to our field and to our province. Some ideas are as follows:

- Re-post CSLA content on National Landscape Projects that could be informative to Saskatchewan.
- “Showcase Parks” have at minimum one park per month showcased, include park name, location, design team, year constructed, etc.
- CSLA Congress 2023 Content
- Continue to do re-posts from DCS (Design Week) as well as Playground, or Site Furnishing companies.

Once again, I ask that SALA Members submit your projects with a quick bit of information and a few images so that we can have a better representation of projects from all of Saskatchewan.

Links to SALA Social Media

Facebook: <https://www.facebook.com/SaskLandscapeArchitects/>

Instagram: <https://www.instagram.com/sasklandscapearchitects/>

If there are any other ideas that members have, or if anyone else is interested in helping create posts and be an administrator, please do not hesitate to contact either Nola Stein or myself to discuss further.

Respectfully submitted,

Stephanie Wilkinson

Social Media Team Administrator



LEGISLATION (SELF-REGULATION) COMMITTEE

This committee has been relatively inactive over the last year. Our intent remains to determine options and re-initiate contact with government. Support from committee member Dominique Clincke will help determine a framework for engagement with relevant agencies.

Progress towards objectives remains limited:

- We have shared previous work with the Practice Committee, since there are several overlapping elements that relate to potential legislation.
- We need to re-open contact with the SaskBuilds and Procurement Ministry. This agency is the successor to the ministry we previously dealt with, and administers The Architects Act and The Interior Designers Act. The Minister is now Lori Carr, who represents Estevan.
- We have determined not to pursue engaging a government relations firm to act on our behalf with government, but may reconsider this approach.

Planned activities remain much the same:

- Follow-up contact with SaskBuilds.
- Complete updated material to enhance our submission documents, and confirm these are still on file with government officials. This will address topics such as: economic impact of a competitive disadvantage to our members, critical examples of risk to public safety, and membership numbers compared to other professions.
- Work with the Practice Committee for consistency in new and updated policies that will support self-regulatory status.
- Contact AALA to review the language of their submissions for legislated status which they received some years ago, to improve our revisions.
- Contact MALA to understand their experience with using a lobbyist to forward legislation efforts.
- Refresh our contacts with related professions regarding to letters of support.
- Put together a strategy to pursue our legislative aim. Reconsider whether engaging a lobbyist is practical, and identify other approaches to spread our message to politicians.
- Encourage members to engage with provincial politicians regarding our profession and the need for legislation, as practical. Support this effort by making available basic background and discussion points.

Respectfully submitted,

David Powell

Legislative Committee Chair



ACADEMIC AWARD COMMITTEE

This year we had no applications for the SALA award, which is now in its 35th year. We therefore contacted last year's winner Smile Singh who is in her third year of study (Masters) at the University of Manitoba. Her award was extended by \$1000 and a one-year membership to SALA. The amount is same amount given to other double recipients.

Smile Singh is an 'A' student and with a Bachelor of Architecture from India in 2016. Her marks are excellent and in the past, she was involved in university life as a MALA student affiliate representative, an international student representative and as a LA student representative. Her resume highlighted her design and graphic abilities and is one of the best, visually beautiful resumes we have seen. Last year she was a summer intern for SMM.

Our Frame of Reference needs updating to reflect current realities with LACF and with the process that has developed through experience. The committee is in the process of updating this document. We understand it needs council review and approval.

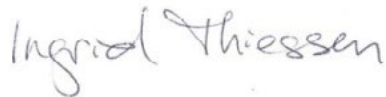
A separate committee has been set up to raise funds for the reward and a separate report has been issued. The LACF award funds did not do well in 2021 and the return on investment was (11.6%) or a loss of \$6930. The previous two years we had very good returns. It was decided that we needed to increase the endowment fund to better position us in volatile times. We strongly urge SALA members to consider a yearly donation however small; it receives a taxable receipt.

Key historic points:

- We started out the SALA award with \$6,000 in 1988.
- To date \$32,500.00 has been given to students. We are in our 35th year.
- 2016 Fifty thousand (\$50,000) of approximately \$65,000 was invested in the Landscape Architecture Canada Foundation (LACF) with funds transferred in October 2016.
- 2022 - 2023 Fundraising campaign developed. \$25,950 was raised.

I will be stepping down this year as chair. Both Will and David will provide continuity. We look for volunteers to fill the vacant position. A chair will be chosen from the committee. It was a pleasure to hand out money to students and work with great people including Ken Dockham and Rob Crosby in the early years. I have been really impressed with the submissions we have received, and we are in good hands with wonderful students entering this important profession.

Yours truly,



Ingrid Thiessen

Chair - the SALA Awards Committee with members David Powell and Will Oddie

ACADEMIC AWARD FUNDRAISING COMMITTEE

Who knew raising money for a good cause could be fun? I would like to thank my hard-working committee, Will Oddie, Kathryn McCudden, David Powell and Nola Stein. All of us had very little experience raising funds, but everyone kept on saying yes to all the tasks that needed doing. Our group was slightly informal with meetings taking place via zoom. Others have stepped up such as Cam Patterson who provided cards and will be running a fundraiser raffle at congress 2023 involving his artwork. Please support this effort.

HISTORY

In 1988, SALA presented its first student scholarship of \$350 due to a successful congress in 1985 in Saskatoon. Every year since then (except those without applicants), it has assisted a Saskatchewan student registered in a landscape architect program giving away more than \$32,000 since 1988. Slowly the award increased until it became \$1500. In 2016, Fifty thousand (\$50,000) of approximately \$65,000 was invested in the Landscape Architecture Canada Foundation (LACF) with funds transferred in October 2016.

DOUBLE DOLLAR\$ FOR SCHOLARS

SALA believes assisting students is an integral part of the association, particularly because landscape architecture students from Saskatchewan must leave the province to study. Keeping this in mind, the Fundraising Committee set out to double the endowment and to double the annual scholarship amount. Thus, it was called the "Double Dollar\$ for Scholars" campaign. The success of the 2022 campaign has moved us closer to our goal. The scholarship amount will indeed double for 2023 to \$3000!

THANK YOU

The endowment still needs some work but made significant headway, growing from \$55,000 to more than \$75,000. To date \$25,950 for the SALA award was raised. This increase happened because of the generous donations from so many folks. This included donations from corporations and businesses: Thank you to Wilco, Barkman, Crosby Hanna, HTFC, ETA and Playgrounds R Us. Please say thank you if they have a booth at Congress. We also thank the 18 SALA members who gave and CSLA member Judy Bennett who volunteers with LACF and who I emailed at least once a week and was so inspired by our efforts, she too donated to help get us to \$10,000. We also had members give, who don't live in the province, and we are especially grateful to them. Lastly, thank you to SALA for agreeing to the matching fund of \$10,000 which bolstered and gave life to our campaign.

NOT FINISHED

We still want to raise another \$25,000 in two to three years. This can happen through bank interest, yearly donations by members, and new fundraisers. Will's motto is to put 'fun' in fundraise. We need new volunteers, new ideas and new energy. We are especially interested in someone who likes to golf to run a golfing tournament, and having a social event that brings us together for conversation and getting to know each other. This might work well as a design week activity inviting allied professions. We invite you to get involved.

Respectfully submitted by,

Ingrid Thiessen with Will Oddie, Kathryn McCudden, David Powell and Nola Stein

DESIGN COUNCIL OF SASKATCHEWAN

The Design Council of Saskatchewan (DCS) has focused much of its time and energy since Design Week 2021 on internal coordination and is working towards continued membership in from various component organizations, and additional initiatives towards public outreach campaigns.

Work has already begun organizing for Saskatchewan Design Week 2023, which will be hosted in person for November 17 – 24, 2023.

DCS has continued tentatively employing Executive Director, Nicole Lock, to assist with organization, registration, record keeping and sponsorship drive. DCS is currently looking to hire an Executive Director to replace Nicole. The executive director role provides valuable work with our group and will be assisting with (among other things):

- keeping ISC registration active;
- exploring options for required insurance policies;
- assistance with financials reporting;
- overseeing sponsorship campaign;
- overseeing funding opportunities;
- website structure and streamlining submissions;
- award adjudication and speaker coordination;
- sub-committee structure and composition

Several goals exist for DCS before Design Week 2023:

- Issue full sponsorship packages to previous sponsors (underway);
- Reach out and finalize all speakers;
- Review and finalize Premier's Awards of Excellence in Design program and jury;
- Engage an event planner, tech support and recording for the detailed logistics of the online events including the awards gala.

Current DCS Directors, and Volunteers are as follows:

Directors (voting members, unless otherwise noted, appointed by their organizations)

- Renea Usipiuk, IDAS: Chair
- Keith Folkerson, SPPI: Vice Chair
- Michelle Tustin, SALA: Co-Treasurer
- Cassandra Wasenhagen, GDS
- Odhner Ong, APEGS
- Megan Krueger/ Trevor Coulthard, SAA

Volunteers (non-voting volunteers)

- Tyler Folk, APEGS – Co-treasurer (Regina)
- Kayla Lindgren – Secretary

In the past years, SALA and SALA members have generously supported, attended and volunteered. SALA has, in the past, contributed monies for the Robin Smith Memorial lecture during Design Week, and has contributed BRONZE level sponsorship for Design Week 2021. DCS Thanks SALA for the continued sponsorship this year.

We are pleased that the planning is already underway to contact a potential speaker we will announce the speaker upon confirmation of their attendance in 2023 Design Week.

We continue to request volunteers from SALA members for this years' Design Week 2023. Especially within

Regina so to achieve our goals of establishing Regina's presence. I am currently looking into succession planning to replace my role as Landscape Director within the next term. For those interested in joining the core group of volunteers, please contact me at mtustin@crosbyhanna.ca. The website for the Design Council of Saskatchewan is: <http://www.designcouncil.sk.ca>.

Regards,

Michelle Tustin

LANDSCAPE/PAYSAGES

During the past year the Editorial Board for Landscape/Paysages (L/P) has increased in size. We now have two representatives from most of the associations and have added two student reps. This brings a broader perspective to the Board and additional input on topics, guest editors and authors.

Laurie Blake the Editor, her contract has been renewed for another 3 years. The publisher is Naylor and that contract has been in place for a number of years.

For 2023 the Schedule for publications are:

- Spring – Explore, which is focused on Tourism and Recreation (it should have arrived in your mail box)
- Summer—Awards Issue
- Fall – Educational Landscapes on Campuses (I will be providing a short article about U of S, Dieter Martin and his support and encouragement of LAs in the section “Parting Shot” which is the back page.
- Winter—Humour in Design (tentatively called Wink)

The Board is currently setting the themes for 2024 (most are tentatively in place). In addition, we are discussing:

- Critique section to be expanded beyond books to include podcasts, videos, etc.
- Working on improving the on-line version of L/P
- Discussion on the format for a continuous section on mentorship.
- Looking into alternatives for how the magazine is mailed (currently in plastic wrap due to the advertising inserts).

The L/P meetings are monthly and take an hour. If there are issues or comments from any members of SALA, I encourage you to reach out to me or Ryan Wakshinski, Chair of the Editorial Board Ryan.Wakshinski@gov.mb.ca.

Faye Langmaid

fayelangmaid@gmail.com



SALA PRESIDENT'S REPORT

2022 will be remembered as a clear transition point in the Covid-19 pandemic. Many restrictions were lifted but precautions are still required as we learn how to live with the virus. There isn't a one size fits all solution to this new normal within our society but we are seeing people adapt to their new way of living, working and playing. As professionals we can continue to do our part in creating safe, strong, healthy, resilient and inclusive landscapes and communities. The work we do has the ability to touch every single person (in different ways) so let's continue to thrive to be the best that we can.

In 2022, the SALA Council and volunteer committees continued to progress current initiatives and develop new ideas. The amazing Double Dollar\$ for Scholars fundraising campaign, the SALA Handbook, a CLP review, a code of ethics review and the continuing development of a self-regulating legislation framework are just a few of the important initiatives that SALA Council worked on in 2022. Please refer to the council reports for more information on these initiatives.

Council is focussed on implementing compliance with CLP starting with the second half of 2023. This will provide members a pro-rated term to adjust to the new requirements. Council will continue to progress the SALA Handbook with a focus on procedures and policies to help streamline our daily processes. We are continuously discussing new procedures and policies to help guide the association and help to solidify our ongoing legislation efforts.

The 2023 Congress planning committee has continued to impress over the last year with their efforts to organize the first in-person CSLA Congress since the start of the pandemic. They have spent many hours ensuring this is the best Congress to date and we look forward to seeing everyone in person. A big thanks goes out to the committee: Michelle Tustin (co-chair), Trevor Tumach (co-chair), Christine Bachinsky, Stephanie Wilkinson, Amanda Lang and Laureen Snook as well as the CSLA planning guru team of Michelle Legault and Katherine Velluso.

SALA Volunteer Vacancies:

L/P Editorial Board Member

Faye Langmaid continues to be the SALA representative. The board has requested that each component member provides two representatives. We have placed a call for volunteers on the SALA website. If there is any interest, please reach out to administration.

CSLA and Components JEDI Committee

The CSLA Justice, Equity, Diversity and Inclusion (JEDI) task force and Capillary Consulting have provided a JEDI Plan for the profession of landscape architecture. We would like to thank everyone who has worked diligently on this plan and look forward to where the next steps will take us as component associations. The SALA will be attending group meetings to discuss objectives and communication for implementing initiatives at the component levels. Dominique Clincke will be attending the meetings as a temporary SALA representative until the position is filled. We have placed a call for volunteers on the SALA website for this position.

Our dedicated members and volunteers are the heartbeat of our association and continue to uphold our professional standards. I would like to take this opportunity to thank the SALA Council members, Alona, Anna, David, Dominique, Laureen, and Ling for the continuing hard work and hours spent in volunteer roles throughout the year. I would also like to thank administration (Pat) for his leadership and support of Council. And to all committee members and volunteers, thank you for time, support and endless efforts in helping the SALA reach our goals. Keep pushing forward!

Submitted by

Brad Wilson, SALA, CSLA

SALA President

SECRETARY'S REPORT

While life continues to roar ahead in this tumultuous time, the past year was relatively calm for the secretary position. Many other individuals stepped forward to take the helm on various initiatives, as you will see in their separate reports; and SALA Council and its supporting committees have much to be proud of. I was struck with how well Council and its committees diligently worked together to manage the many activities.

As secretary, I was kept busy with general support across the spectrum, reviewing documents, providing feedback and participating in meetings and discussions. Mine was very much a support role and one might summarize my year as providing moral encouragement across the board.

Together with Brad and Laureen's leadership and Pat's initiative, we made good progress on the Board Handbook. Our hope is for the finished document to serve as a training and succession manual for current Council and for individuals considering stepping forward in future years. Following the Board Handbook, we hope to provide a more all-encompassing document to serve as a broad governance information package for all SALA members.


I am dipping my toes into the Legislation (Self-Regulation) Committee and getting up to speed on the file, with hopes of successfully navigating through the ebb and flow of the legislative process.

Much gratitude goes to all those who put so much time and effort into keeping SALA afloat and on course.

Sincerely,

Dominique Clincke

SALA Secretary



SALA - Saskatchewan Association of Landscape Architects

Income Statement

For the period ending December 31, 2022

Entity No.

205274

Income

1 Full Member		18,023.50	
1b Life Member		0.00	
2 Out of Province		11,400.00	
3 Associate		196.75	
4 Allied Affiliate		460.00	
5 Student		0.00	
6 Inactive Member		40.00	
7 Application Fees		160.00	
8 Other Income		450.00	
8a Miscellaneous	General	45.00	SALA Seals, Late Fees
8b Investment Income		0.00	GIC
9 L/P Magazine		0.00	Additional Subscriptions
			<u><u>\$30,775.25</u></u>

Expenses

11 CSLA Dues		(7,772.10)	
12 L/P Magazine		(50.40)	
14a CSLA BoD Meetings		0.00	Congress/VP
14b SALA President @ CSLA Events		0.00	President's Round Table
15 AGM		0.00	AGM meals
16 General Administration		(98.93)	Printing costs, shredding and scanning, postage, POB renewal
17 Miscellaneous			
	Website Hosting	(1,774.62)	Evening Design Invoicing - Hosting and Development
	Design Council (DCS)	(500.00)	Membership Fee/\$500
	DCS Sponsorship*	(500.00)	(1/2 Bronze Sponsorship fees)
	CSLA Awards Jury	0.00	N/A
	Cont. Learning Prog.	0.00	
18 Special Projects			
	SALA-LACF Fund*	(10,000.00)	Double Dollars for Scholars
	Code of Ethics	0.00	
	Gov. Relations Consult.	0.00	
19 Bank Charges		0.00	
19b PayPal Charges		(312.84)	
20 Accounting / Legal		(75.00)	
21 Administrative Services		(8,547.00)	
21b AGM Travel Expenses		0.00	
22 D&O Insurance		(975.20)	
			<u><u>(\$30,606.09)</u></u>

Net Income (Loss)

\$169.16

Change in Cash

Bank Balance	Beginning	31-Dec-21	<u>\$61,695.57</u>	CIBC 88-15518 General
Add: Income (Loss)			\$169.16	
*Add: cheques were sent but not deposited in 2022			\$10,500.00	
Bank Balance	End	31-Dec-22	<u><u>\$72,364.73</u></u>	

Per Bank Statements

Bank Balance	End	31-Dec-22	<u>\$72,364.73</u>	CIBC 88-15518 General
			<u><u>\$72,364.73</u></u>	

Prepared By:

Alona Andrejenko

SALA Treasurer

22-Mar-23

Date

Approved By:

Brad Wilson

SALA President

22-Mar-23

Date

SALA - Saskatchewan Association of Landscape Architects

Balance Sheet

For the period ending December 31, 2022

Entity No.

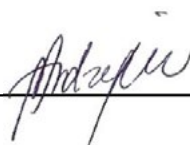
205274

Assets				2021	2022
1	CIBC 88-15518 General		\$ 72,364.73		
		Total Cash	<u>\$ 72,364.73</u>	\$ 61,695.57	\$ 72,364.73
2	CIBC GIC Investment 00159	Maturity Feb 2022	\$ 72,178.16	\$ 71,925.04	\$ 72,178.16
		Investment Income	\$ 253.12		
		Transferred to Op.Acc't	\$ -		
		GIC Purchased Feb 2022	\$ 72,178.16	\$ 253.12	
3	Accounts Receivable	Cheques sent but not deposited in 2022		\$ -	-\$ 10,500.00
4	Fixed Assets	Land, Building	None	\$ -	\$ -
5	Other	Equipment, etc.	None	\$ -	\$ -
6	Total Assets			<u>\$ 133,620.61</u>	<u>\$ 134,042.89</u>
Liabilities					
8	Accounts Payable			\$ -	\$ -
9	Other Current Liabilities			\$ -	\$ -
10	Loans	None		\$ -	\$ -
11	Long Term Liabilities	None		\$ -	\$ -
Surplus (Deficit)					
12	Balance Forward	31-Dec-21	\$ 133,620.61	\$ 133,620.61	
	Add:	Net Gain (Loss)	\$ 253.12		
			<u>\$ 133,873.73</u>		
	Add:	Net Income	\$ 169.16		
	Balance End of Year	31-Dec-22	<u>\$ 134,042.89</u>		\$ 134,042.89
13	Total Liabilities and Surplus (Deficit)			<u>\$ 133,620.61</u>	<u>\$ 134,042.89</u>

Prepared By:

Alona Andrejenko

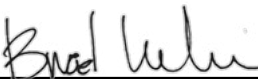
SALA Treasurer



Approved By:

Brad Wilson

SALA President



SALA TREASURER'S REPORT FOR FISCAL YEAR 2022

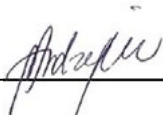
2023 Proposed Operating Budget for Approval at AGM

		Actual 2022		Proposed 2023
Income			For Approval	
1 Full Member	\$515.25	\$18,023.50	38	\$534.15 \$20,297.70
1b Life Member	\$0.00	\$0.00	9	\$0.00 \$0.00
2 Out of Province	\$300.00	\$11,400.00	40	\$300.00 \$12,000.00
3 Associate	\$100.00	\$196.75	2	\$128.35 \$256.70
4 Allied Affiliate	\$100.00	\$460.00	5	\$100.00 \$500.00
5 Student	\$20.00	\$0.00	0	\$20.00 \$0.00
6 Inactive	\$40.00	\$40.00	1	\$40.00 \$40.00
7 Application Fees	Varies	\$160.00	2	\$40.00 \$80.00
8a Miscellaneous		\$45.00		\$25.00 \$25.00
8b Investment Income 00183		\$0.00		\$0.00 \$0.00
9 L/P Magazine		\$0.00	2	\$16.80 \$33.60
10 Sponsorship/Advertising	\$225.00	\$450.00	2	\$225.00 \$450.00
Total Income		\$30,775.25		\$33,683.00
Expenses			Estimated	
11 CSLA Dues: Full + GST	Payment	(\$7,749.00)	38	\$234.15 (\$8,897.70)
12 CSLA Dues: Associates + GST	Payment	(\$23.10)	2	\$28.35 (\$56.70)
13 CSLA Dues: L/P Magazine	Payment	(\$50.40)	2	\$16.80 (\$33.60)
14a SALA Board Rep at CSLA Board Meetings		\$0.00		(\$800.00)
14b SALA President at CSLA Events (Congress, Round Table)		\$0.00		(\$600.00)
15 AGM	on-line /remote	\$0.00		on-line/remote \$0.00
16a General Administration		(\$53.20)		(\$300.00)
16b Postage/Shipping for Certificates & Seals		\$0.00		(\$50.00)
16c Admin.Reimbursement to Comm Members		(\$45.73)		(\$100.00)
17 Miscellaneous				
	Website Hosting	(\$1,774.62)		(\$3,885.00)
	Donations/Sponsorships/Gifts	(\$500.00)		(\$2,000.00)
	Design Council Membership	(\$500.00)		(\$500.00)
	CSLA Awards Jury (Tri-annual)	\$0.00		\$0.00
	Continuous Learning Program	\$0.00		(\$1,000.00)
	SALA - LACF Fund Donation	\$0.00		(\$2,000.00)
18 Special Projects				
	Student Award (Double Dollars)	(\$10,000.00)		\$0.00
	LA advocacy and Cont. Ed. initiatives			(\$4,000.00)
	SALA Handbook			(\$3,000.00)
	Code of Ethics			(\$1,000.00)
	Legislation: Gov. Relations			(\$5,000.00)
19a Bank Charges	Consultant	\$0.00		\$0.00
19b PayPal		(\$312.84)		(\$350.00)
20 Accounting / Legal		(\$75.00)		(\$100.00)
21a Administrative Services		(\$8,547.00)		(\$9,000.00)
21b AGM Travel Expenses - Administrator	in line 15	\$0.00		\$0.00
22 D&O Insurance		(\$975.20)		(\$1,000.00)
Total Expenses		(\$30,606.09)		(\$43,673.00)
Net Gain (Loss)		\$169.16		(\$9,990.00)
Surplus from 2022 Budget (GIC money allocated but not spent in 2022)				\$16,000.00
Surplus at the end of 2023				\$6,010.00

Prepared By:

Alona Andrejenko

SALA Treasurer



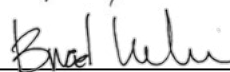
22-Mar-23

Date

Approved By:

Brad Wilson

SALA President



22-Mar-23

Date

NOTES - 2023 Proposed Budget

Income (Actual for 2022, Proposed for 2023)

1	Full Member dues for 2022 were \$515.25: \$215.25 submitted to CSLA for their dues which includes \$16.80 for Landscapes/Paysages magazine, and remainder is used by SALA for operating expenses. Full Member dues for 2023 are increased to \$534.15.
1b	Life members are not charged annual dues.
2	Out of Province Member dues for 2022 were \$300.00. \$300.00 is used by SALA for operating expenses. Out of Province members submit their CSLA dues via other component organizations.
3	Associate Member dues for 2022 were \$123.10 which includes \$16.80 for an L/P Magazine subscription. \$23.10 submitted to CSLA, \$100 is used by SALA for operating expenses. Associate Member dues for 2023 are increased to \$128.35.
4	Allied Affiliate Member dues for 2022 were \$100 plus \$16.80 for an L/P Magazine subscription, if desired. \$100.00 is used by SALA for operating expenses. No change was proposed for 2023.
5	Student Membership Fees for 2022 were \$20 which include a subscription to L/P Magazine. Income from student memberships is minimal and is not considered a regular source of income due to the cost of the subscription. No change was proposed for 2022.
6	Inactive Membership / Leave of Absence Fee for 2021 is \$40. One must send a letter to the Board requesting a leave of absence.
7	Application Fees for 2022 are \$40 for full memberships and \$20 for all other categories. The number of applications vary from year to year and we have estimated 2 for 2023.
8a/ b	Miscellaneous income such as late fees and rubber stamps are not considered a regular source of income. However, interest earned (yearly) from SALA's GIC investments is identified as a source of income. In 2021, GIC # 00183 matured and the income of \$150 as well as base funds of \$20,000 were deposited into the operating account. \$16,000.00 were allocated to support special projects.
9	L/P Magazine income does not generate additional funds for SALA, as any funds received is paid to outside sources.
10	Friends of SALA Sponsorship.

Expenses (Actual for 2022, Estimated for 2023)

11	CSLA dues for full members 2022 are \$205 plus \$10.25GST for a total of \$215.25 per full member and include subscription costs to L/P Magazine. CSLA dues for 2023 were increased to \$223 plus \$11.15 GST. Out of Province members are required to pay their CSLA dues through another component organization.
12	CSLA dues for associate members 2022 are \$22 plus \$1.10 GST for a total of \$23.10. CSLA dues in 2023 were increased to \$27 plus \$1.36 GST.
13	CSLA fees for L/P Magazine 2022 are \$16.00 plus \$0.80 GST for a total of \$16.80.
14a /b	CSLA President's Roundtable Meeting expense represents all costs related for the SALA President's attendance at the Roundtable Meeting typically held during the annual CSLA Congress. This may include travel, hotel, meals and other incidental costs. The BoD Meeting expense represents incidentals for the representative, as travel and hotel is paid for by the CSLA.
15	AGM expense is for all costs related to holding SALA's required Annual General Meeting. This includes the cost of rental (if any), catering, and printing of necessary materials. 2022 and 2023 AGM meetings are hosted online.
16a	General Administration expenses represent all costs related to normal day to day operation of SALA's offices. This may include phone, postage, courier, printing, PO Box rental and other incurred expenses.
16b	Postage/Shipping for Certificates costs have been included in General Administration.
16c	Administration Reimbursement to Membership allows members to be reimbursed for periodic costs for items such as printing, etc. for their work on SALA committees or initiatives.
17a	Miscellaneous expenses include: costs to maintain our Website (hosting / year, domain registration / 3 years and general maintenance), Donations / Gifts / Sponsorships (as approved), Design Council (membership / yearly), Continuous Learning Program and SALA donation to the SALA-LACF student fund to increase its capital value.
18	Special projects for 2023 include: creation of SALA Handbook, Landscape Architecture advocacy and continuing education initiatives, government relation services in support of legislation and update of Code of Ethics with professional input. Initiative of the governance committee to update SALA's governance documents.
19a /b	Bank Charges are those costs charged by the CIBC to maintain our business operating account, including a monthly account fee, and per item transaction fees, and costs for allowing members to pay annual dues via PayPal
20	Accounting / Legal expenses are those costs related to the review/audit of in-house prepared income statements and balance sheets by an outside service (if required). It also includes SALA's legal requirement to file annual returns to ISC and the bylaw review initiative (2021).
21a	Administrative Services - Pat Rediger, anticipated \$700 plus tax per month for the year.
21b	Admin Travel for AGM (no travel in 2022 or 2023).
22	Directors and Officers liability insurance.

SALA TREASURER'S REPORT FOR FISCAL YEAR 2022

as prepared for the 2023 AGM

Status of Accounts - Representing all of SALA Assets

For the Period ending 31 December 2022

ACCOUNT	2020	2021	% of Total	2022	% of Total	Gain/ Loss	% Change
CIBC							
Bank Accts / Accts Receivable ¹	\$ 37,554.34	\$ 61,695.57	46.2%	\$ 72,364.73	50.1%	\$ 10,669.16	17.29%
GIC #00159 Flexible Rate ^{2,3}	\$ 71,531.62	\$ 71,925.04	53.8%	\$ 72,178.16	49.9%	\$ 253.12	0.35%
GIC #00183 Bonus Rate ⁴	\$ 20,000.00	\$ -	0.0%	\$ -	0.0%	\$ -	0.00%
TOTAL	\$ 129,085.96	\$ 133,620.61	100.0%	\$ 144,542.89	100.0%	\$ 10,922.28	8.17%

NOTES:

1 - SALA CIBC bank account. The year-end balances for 2020 and 2021 have been included for comparison purposes. The account handles the expenses related to day-to-day operations of SALA

2 - In 2020 and 2021, the GIC#159 was automatically renewed for another term with the base amount and the interest income of \$393.42 and \$253.12 accordingly.

3 - The GIC#159 was renewed upon it's maturity in February 2022.

4 - In August 2020, \$20,000 were used to purchase new GIC with the maturity in August 2021 and value of \$20,150.00. Upon maturity date full amount of \$20,150 were transferred into operating account. \$16,000 were allocated for Code of Ethics and Government Relations Consultant, as well as for LACF Student Award (Double Dollars for Scholars: up to \$10,000 matching funds). No new GIC was purchased in 2022.

TREASURER REPORT

Thank you for the opportunity to serve our organization as Treasurer.

In 2022, The SALA profited \$169.16 from income of \$30,775.25 less expenses of \$30,606.09.

Expenses included CSLA dues, DCS membership fees, general administration expenses, website hosting, accounting/legal expenses, administrative services, D&O insurance and bank/paypal charges.

The SALA didn't have any AGM related expenses in 2022, as meeting was online.

The SALA donated \$500.00 to DCS, and \$10,000.00 to LACF as part of Double Dollar\$ for Scholars Initiative.

GIC #00159 matured in February 2022 at \$72,178.16 including interest income of \$253,12; upon maturity, the full amount was auto renewed for another year with the proposed value of \$72,430.78 at the maturity date in February 2023.

Refer to Status of Accounts and Balance documents for more information.

Total SALA assets in the general account and GIC are \$134,042.89 at the end of 2022 fiscal year (from \$133,620.61 in 2021). Approximately 1% increase over 2021.

The 2023 budget anticipates several expenditures, including money allocation for CSLA board meeting and congress, continued website hosting and development, membership with Saskatchewan Design Council, donations, administrative services, expenses for government relations consultant and code of ethics update, and Directors and Officers Liability Insurance.

Attached is the following information as part of the Treasurer's Report for the fiscal year 2022/01/01 to 2022/12/31:

- 2022 Income Statement and Balance Sheet (2 pages);
- 2022 Status of Accounts (1 page);
- 2023 Proposed Budget (2 pages).

As SALA is a registered non-profit corporation within the Province of Saskatchewan, our requirements are:

1. To prepare our financial statements in accordance with generally accepted accounting principles.
2. To have the financial statement signed by at least one director indicating the statements are approved by the directors.
3. The statements are to be accompanied by an auditor's report unless the members by 2/3's majority waive the audit requirement each year, in which case the financial statements shall be reviewed.
4. If the statements are reviewed instead of audited it will be necessary to send the review engagement report with the financial statement, unless the members resolve not to appoint a person to review the statements. If so, then neither an auditor's nor reviewers repost is required.
5. Any audit or review engagement report is prepared by a professional accountant (CA, CMA or CGA), or a person approved by the Directors.

It is recommended that:

- This report be accepted as received;
- A motion be passed to waive the need for an audit for the year ending December 31, 2022;
- A motion be passed to appoint a person to review the financial statements;
- The 2023 proposed budget be adopted.

Submitted by

Alona Andrejenko, CSLA
SALA Treasurer

PAST-PRESIDENT'S REPORT

CSLA Board Activities

I am pleased to provide this report on CSLA Board activities for the year 2022. In 2022 we met 5 times as a Board and 2 times as the President's Roundtable. All meetings were held virtually, except for the November meeting, which was held in Ottawa. Dates are below:

CSLA Board Meetings

February 10
 April 7
 June 16
 September 22
 November 21 * in person

President's Roundtable

March 3
 October 4

Unfortunately, I was unable to attend the Ottawa meeting, where the revisions to the updated Strategic Plan were discussed. In February of 2023 the Strategic Plan was published online for member input and the final updated plan will be presented at the AGM in May. As has been the practice of the last number of years, the Strategic Plan is updated on a regular basis; this plan covers 2023-2026.

Canadian Landscape Standard (CLS)

I continue to be the Board's "Champion" on the CLS Committee. The committee's mandate is to develop, promote and continuously update the Canadian Landscape Standard that published its 2nd edition in 2018. In 2022, we continued our practice from each month to review assigned chapters. This review culminated in an in-person meeting, where the Canadian Nursery Landscape Association hosted us at their facility in Milton, Ontario. There about ½ of the chapters were discussed and final revisions were agreed upon. An additional in-person meeting may be scheduled in 2023 to continue this review in order to finalize the remaining sections for the latter part of 2023.

With the soil section being the most complex to create for a national audience, the committee sought out and hired a consultant to complete this work. Vineland Research and Innovation Centre of Ontario provided their preliminary report in April and a final report in September. There are a few items from their final submission that the committee is workshopping internally to ensure that terms and definitions align across the country. This work and a final Chapter 5 – Soils should be complete by mid-April.

The CLS will be holding a special session at the June Congress in Saskatoon. The event provides an opportunity for members to get up to date with the work of the committee and the new chapters that will have just been published.

CLS Meetings

February 18
 March 25
 April 22
 May 27
 June 17 * - Milton, ON
 October 7
 October 28
 November 4
 December 12

Congress Planning

I continue to be on the Congress Planning, which is ably co-chaired by Trevor Tumach and Michelle Tustin. As in past years, the bulk of the detailed organizational work is being completed by Michelle LeGault and Katherine Velluso of the CSLA. We are grateful for their untiring dedication to making the Congress a great success.

Speakers are planned, tours are arranged, hotels rooms are ready for you to book, registration is open, and the call for volunteers just went out. We encourage you to take a look at the Congress website <https://www.csla-aapc.ca/events/2023-congress> to see the great opportunities for education, exploration and reconnection. This will be the first in-person

Congress since 2019. We look forward to seeing you there!

Other CSLA Board Activities

- CSLA AGM will be held virtually on May 11th at 2 pm ET
- LAAC undertook accreditation visits of three programs in 2022: University of Calgary MLA and the University of Guelph BLA & MLA. Accreditation was granted in all cases.
- The CSLA's new position - Manager, Advocacy and Strategic Affairs - will be in place by May, 2023
- CSLA hired a firm to undertake a Study on the Value of Landscape Architecture to be delivered in the Fall of 2023.
- Justice, Equity, Diversity and Inclusion (JEDI) Task Force hired Capillary Consulting to develop a national JEDI Plan, which includes actions for national, provincial, territorial, regional and foundation (LACF) organizations. An operational plan was created and reviewed by all organizations and a national committee was struck to begin operationalizing the plan in 2023.
- The Governor General's Medal in Landscape Architecture returned to Rideau Hall in January of 2023, where Ron Williams was honoured.
- A plan was adopted by the Board to celebrate the CSLA's 90th anniversary, celebrations to be featured at the 2024 Congress in Winnipeg

SALA Past-President Activities

Board Handbook

One of the items to come out of our Strategic Initiatives session in 2018 in Moose Jaw was the development of a handbook that could help members and new Council members understand who SALA is and how we operate.

This work started in 2018, stalled for a time and then was picked up again in 2021, when we engaged Pat Rediger with this separate task of preparing a draft handbook. Precedents including CSLA, OALA, AALA and MALA served as a starting point for how this document may come together. Dominique Clincke, Brad Wilson, Anna Ringstrom and I have served as reviewers of the document as it is coming together. We hope to have a final document prepared for June 30.

Please do not hesitate to communicate with SALA Council any questions or priorities you would like SALA to bring forward to the national board.

Yours truly,



Lauren Snook

SALA Past President

EXAMINING AND MEMBERSHIP COMMITTEE REPORT

In 2022, the Examining and Membership Committee reviewed 4 applications and submitted recommendations to Council as follows.

Full Member – Out of Province:

Dawn Brockington (noted in last year's report, granted membership in January)

Max Lazo (granted membership in June)

Associate:

Kathryn McCudden (granted membership in May)

Allied Affiliate:

Brendan Garrity (granted membership in May)

One additional recommendation was forwarded to and accepted by Council early in 2023.

Full Member – Out of Province:

Taylor LaRoque

Welcome and congratulations to all new members!

The new online application process appears to be functioning reasonably well. Adjustments are required to correct a few glitches, along with others to allow the committee to better understand out-of-province applicants' background. These adjustments should be straightforward.

A review of the entire existing membership policy will occur in 2023, as this did not happen as intended last year. This will cover confirmation of current membership categories, consideration of a possible "Retired" membership category, and review of existing procedures.

Thanks to Hrolfur Kristinsson and Jaybee DeCastro, plus newer member Michael Beresnak, who have acted promptly and effectively as committee members this last year.

Respectfully submitted,

David Powell

Examining and Membership Committee Chair



ASSOCIATE REPRESENTATIVE

During 2022, I was out of Canada for 5 months due to family matters. Since I came back, there are more job opportunities open. I am back to a full-time professional job and continue practicing some skills and knowledge that I learned through preparing for the LARE exam.

Thanks to CSLA, we can register for the exam through AALA and be involved with the OALA LARE study group (Google group). Attending online learning courses that are organized and recommended by OALA and BCSLA is very useful, which helps to find the right study resources, and get to know the efficient study strategy.

Thanks to the SALA council! As an associate member, I am involved with the Landscape Architecture association even during the Covid pandemic and found out more about the profession in Saskatchewan. The Double Dollars for Scholars assists Saskatchewan students to learn about Landscape Architecture outside the province.

Welcome, to the new members of the association. I hope we will have a more prosperous year with more people and more projects to work on.

Respectfully,

Ling Tian



PRACTICE REVIEW COMMITTEE

The calendar year 2022 was the first full year of operations for the Practice Review Committee. Our most pressing task this year was to research and compile our two foundational documents, the Discipline Procedure and the Continuous Learning Program Policy.

The Practice Review Committee began by reviewing existing and related policies and procedures from our component organizations across Canada, as well as our allied professions within the Province of Saskatchewan. During November, 2022, we asked SALA Council to review our drafts of the Discipline Procedure and the Continuous Learning Program Policy, which resulted in very valuable feedback and a series of suggested changes and edits.

A second review of the Discipline Procedure and Continuous Learning Program Policy was conducted in March, 2023 and it is expected that Council will vote to approve the adoption of these two documents once another round of minor changes are completed.

The most immediate duties of the PR Committee during 2023 will be to launch the Continuous Learning Program as a mandatory program and to oversee it during its first months of implementation. The CLP has been operating on a volunteer basis for many years, so it is hoped that not too many issues will arise. For 2023, Members will be asked to fulfill and document half of the usual annual credit hours. Communications and learning will be shared with Members, to make the transition from voluntary to mandatory participation as smooth as possible.

Also on our list of things to do is discuss a possible review of the current Code of Ethics, communicate upcoming learning opportunities and to assist with ongoing work on the SALA Members Handbook as needed.

I am grateful to Steffi Baker and Genevieve Russell for their cheerful support and time during our work together on the committee.

Submitted by Anna Ringstrom, March 4, 2023

SALA Practice Review Committee

Steffi Baker, Anna Ringstrom (chair), and Genevieve Russell



PROXY FORM



I, _____, a Member in good standing of the Saskatchewan Association of Landscape Architects, hereby exercise my right of proxy as follows:

I authorize (please indicate):

_____, a Member in good standing of the Saskatchewan Association of Landscape Architects, to be my proxy to attend, act, and vote on my behalf at the April 18, 2023 Annual General Meeting.

Signature of Full Member of SALA

_____ Member's Seal (if available)
Date

Email your Proxy Form to admin@sala.sk.ca or president@sala.sk.ca